



# WAROONA

## DISTRICT HIGH SCHOOL

### Bring Your Own Device (BYOD) Policy 2022

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Waroona District High School is phasing in a BYOD Program over the next 4 years, from years 7-10 to ensure every student, in every class, can digitally connect and take advantage of the enhanced learning that comes from a mobile device.

Mobile technology devices, so prevalent in today's society, have increasingly become everyday teaching and learning tools used by both teachers and students. BYOD has transformed the classroom by creating new opportunities for learning that ensures richer, more collaborative learning experiences. There is a wide body of research that supports the benefit of students participating in BYOD programs.

#### **How does Bring Your Own Device work?**

Commencing in 2022, students have an option to bring their own device to school to support and enhance their learning.

**It is important to note that this is not compulsory for students to participate in this program.**

#### **What will students do with the devices in class?**

Students will use their device in class when instructed by their teachers. It is not expected that computers will be used in all classes every day.

Under the direction of their classroom teacher, students will have access to online resources, or use the school's online learning platform **Connect**. Our school uses the Connect platform to allow students and staff to collaborate in real time. Connect is an education platform that offers online productivity tools for learning that is fully supported by the Western Australian Department of Education. These tools allow multiple students and teachers to work together. Students will also be able to access this learning anywhere, including in the home setting.

- Office 365 is available free online from the DET Portal.
- Virus protection software.

#### **Purchasing Options**

Waroona District High School has partnered with JB Hi-Fi Education Solutions to provide parents and caregivers with an option for purchasing devices at a reduced educational price. Each of the devices listed is suitable for the learning activities that take place over our school network.

For peace of mind, there is an insurance option and an extended warranty guarantee. Delivery will be at the student's home or picked up from the store.

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## Information Communication & Technology

### Rationale

Technology provides students and staff with unique and powerful ways to enhance their learning. Waroona District High School supports a learning environment where personalised learning and achievement is enhanced through appropriate and effective access to tools and resources essential to achieving academic success.

The key aim for the integration of technology into the teaching and learning at Waroona District High School is to ensure that all students have the opportunity to become competent, discriminating and creative users of a range of technologies. Integration of technologies has the potential to engage students in ways not previously possible, to enhance their achievement, to create new learning possibilities and to extend students' interaction with their local and global communities.

A range of school supplied devices are provided to students in Computer Laboratories and via Mobile Laptop Trolleys. Research shows that student learning is enhanced by ready access to a mobile device. Waroona District High School is a Bring Your Own Device (BYOD) school, all students are encouraged to bring a parent funded device complying as closely as possible to the following specifications:

- **Apple device with at least a 10-inch screen, approx. 10-hour battery life and running OSX 10.13 or above or IOS 11.1 or above**

### OR

- **Windows 10 device at least a 10-inch screen, approx. 10-hour battery life.**

Bring Your Own Device (BYOD) devices require the following software/apps installed for the teaching and learning program at Waroona District High School:

- **Office365 – this is available free for all students**
- **PDF reader - free**
- **Google Drive – this is available free**
- **Google Chrome or Firefox - free**
- **Apple package i.e., Pages, Numbers, Keynote, iMovie**

Optional software

- **Adobe package (if required)**

Students will be able to connect to our wireless if they complete a Bring Your Own Device (BYOD) agreement in this package.

**Please note: School computers and software are available for all students on school premises.**

**Definition:** What is a Bring Your Own Device (BYOD)?

Bring Your Own Device (BYOD) is a computing device such as a Tablet (including iPad), portable computer such as a Netbook, Notebook or Laptop or a hybrid portable computer that has a touch screen.

- **It does not include mobile phones or music playing devices.**
- **These devices are to be used in classrooms only under the direction of the teacher.**
- Only devices that fit within the Definition will be allowed to connect to the school network.
- Students must use their Bring Your Own Device (BYOD) and the school network responsibly and abide by the policy guidelines.

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- Waroona District High School does not accept any responsibility for your device: any theft, loss, damage or health effects (potential or actual) are the responsibility of the student.
- Students will be responsible for safeguarding their device, and any codes or passwords required to access the device for their own security.
- It is highly recommended that students back up their device regularly (weekly is recommended) at home. It is also recommended that student devices are installed with the recent release of an anti-virus program and have the latest Operating System updates installed.
- Devices are to be brought to school fully charged every day and it is highly recommended the devices be kept in protective cases at all times.
- The school may require certain Apps/Software to be installed on the Bring Your Own Device (BYOD). The school will endeavour to find free versions where possible that can be installed on all operating systems.
- Internet access is expensive and has been provided to assist student's education. Students must use it only as permitted and not in any unauthorised way. Ultimately, it is the responsibility of individual students to ensure their use does not contravene school policy or any rules imposed by their parents. The school is aware that definitions of 'offensive' and 'inappropriate' will vary between cultures and individuals. The school is also aware that no security system is perfect and that there is always the possibility of inappropriate material, intentionally and unintentionally, being obtained and displayed. Students must not deliberately enter or remain in any site that has any of the following content: nudity, obscene language, discussions intended to provoke sexual response, violence, information about committing a crime, making or using racism, weapons, booby traps, dangerous practical jokes, cyber-bullying or 'revenge' activities.
- All internet use through the school network is monitored and logged.
- Students must not interfere with another student's Bring Your Own Device (BYOD) for any reason.
- Student devices are to be used for teacher directed tasks only.
- Staff members have the right to view material on student devices (including Internet history) at any time.
- The downloading or copying and use of programs, games or copyright material onto the school network is strictly forbidden.
- Any use of social networking websites such as FaceBook, Twitter, Tweetbot, Instagram, Tumblr, Google+Hangouts, SnapChat, YouTube, etc., is strictly forbidden while on school grounds.

Consequences for breaking the policy agreement;

**1st Offence:** The device will be confiscated, secured at the front office, the student's name will be logged and the device can be collected by the student at the end of the day. A letter will be forwarded to parents /guardians.

**2nd Offence:** Same as 1st Offence except that a Parent/Guardian will need to collect the device from the school. Student privileges may be restricted or withdrawn.

**3rd Offence:** As of 2nd Offence, the device will be disconnected from the school network and the student will be advised not to bring the device to school anymore.

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## MEMORANDUM of AGREEMENT

### Procedure

1. Student and Parent/Guardian need to complete the form below.
2. Student to bring this form and the device to the IT Office for assistance to connect to the school's WiFi network.
3. The device will be checked by the Network Support Officer for suitability to be connected to the school network. This process may require updates to be downloaded to the device before connection is permitted.

Student's Full Name: \_\_\_\_\_

Year Group: \_\_\_\_\_

Parent/Guardian's name: \_\_\_\_\_

Device Make and Model: \_\_\_\_\_

Device Network Name: \_\_\_\_\_

Device Mac Address: \_\_\_\_\_

This memorandum relates to the connection and use of a student owned device at Waroona District High School.

This memorandum deems that the student, parent/guardian has read the school's Bring Your Own Device (BYOD) and SCHOOL ICT USAGE Policy, which describes the terms and conditions, level of service and scope of services agreed to by Waroona District High School, the student and the student's parent/guardian.

Signed: (Student) \_\_\_\_\_

Dated: \_\_\_\_\_

Signed: (Parent/Guardian) \_\_\_\_\_

Dated: \_\_\_\_\_

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